

**Virginia Association of Fundraising Executives
Request for Scholarship**

VAFRE is pleased to offer scholarships, based on need, for membership in VAFRE and for educational programs related to development. Applicants for scholarships must be staff members or elected board members of non-profit [501(c) 3] organizations located in central Virginia. Special consideration will be given to applicants who are newer to fundraising, working at smaller organizations, or those with limited professional development budgets. *Membership scholarship applications must accompany a membership application in order to be considered.*

Request Scholarship for: VAFRE Membership Educational Program

If scholarship request is for a program (**note, deadline for submission of scholarship application is 30 days prior to the registration deadline**):

Name of program: _____

Registration deadline: _____ Amount requested: _____

Name: _____ Title: _____	
Organization: _____	
Address: _____	
City, State Zip: _____	
Telephone: _____	Fax: _____ Email: _____
Organization's Annual Operating Budget: \$ _____	
Years in professional fundraising: _____	Current VAFRE member? Y or N

Brief Explanation for Request: Please attach a brief paragraph stating why the VAFRE Membership or educational program is important for your professional development, and why you or your organization is unable to pay these costs.

Signature of Applicant Date

Name and Signature of Supervisor Title of Supervisor

Name and Signature of VAFRE Member Sponsor (if a non -member applying for educational scholarship)

For VAFRE Use
<input type="checkbox"/> Awarded
<input type="checkbox"/> Not Awarded
Date:

Please return to: **VAFRE**
Attn: Mary Kidd
T: (804) 288-2950
F: (804) 288-3551
[**vafre@catapult-inc.com**](mailto:vafre@catapult-inc.com)

Virginia Association of Fundraising Executives
Membership & Educational Scholarship Guidelines

VAFRE Mission: To provide a network that supports and advances the philanthropic community across the Commonwealth of Virginia through education, mentoring, and leadership development.

General Scholarship Criteria and Guidelines: VAFRE members and non-members are eligible to apply for scholarships. Applicants must meet the following criteria to be eligible for any VAFRE scholarships:

1. Active VAFRE member and/or currently employed by, or actively serving as a Board member for, a 501(c)3 organization
2. Minimum of 25% of work responsibilities focused on development
3. Special consideration will be given to applications whose organizational budgets do not exceed \$1 million
4. Applicants may receive a maximum of one VAFRE scholarship within a calendar year

Membership Scholarship – *Value per scholarship is 100% of current VAFRE membership dues excluding lunch costs. A membership scholarship request must be accompanied by a VAFRE membership application.*

1. Special consideration will be given to individuals working in organizations that can demonstrate financial need
2. Special consideration will be given to individuals that are new to the fundraising profession (less than 3 years experience) in order to encourage continued professional development
3. Applicants who have not previously received a VAFRE scholarship will receive stronger consideration
4. Awardees will be required to volunteer in some capacity at a minimum of 2 VAFRE events

Educational Program Scholarships – *Maximum Scholarship amount varies. Scholarship covers registration fees and/or program tuition only and will be paid directly to the program provider.*

1. VAFRE members and non-VAFRE member applicants (who are sponsored by a VAFRE member), may apply
2. Preference will be given to VAFRE members
3. Applications must be received **30 calendar days** prior to registration deadline for program (not a postmark deadline)
4. Participants or their organizations must pay for travel, meals, and other expenses not included in program tuition
5. Verification of attendance at a non VAFRE event must be provided within 10 business days or scholarship recipient will be invoiced for program cost. Scholarships will be considered for the following program offerings:
 - VAFRE monthly meeting, mini-masters or seminars (100%)
 - Virginia Fund Raising Institute (50%)
 - Nonprofit Learning Point Classes
 - UR Institute on Philanthropy Classes
 - AFP International Conference
 - AFP Audio Conferences
 - CFRE courses (DOES NOT COVER TESTING FEE)
 - National Philanthropy Day Workshop